Video Planning Worksheet

Stage 1: Planning, 30% of your time
- What is the content format of the videos
- What equipment and software will you need?
- Where will you record your video? Do you need to reserve space? Noise considerations?

Stage 2: Production, 20% of your time
- What software will you use for editing your video?
- Where will you store your files? Portable Hard Drive, Beasley SAN, Thumb Drive…

Stage 3: Post Production, 50% of your time!
- How and where will your students access the videos?
- What production settings will you use for delivery and quality?
- How will you assess if your students have watched and understood the videos?!